



Minutes  
Board of Directors (BOD)  
Highland Park Neighborhood Association, Inc.  
(referred to as "HPA")

Date: DEC 13, 2017

Place: Village Inn

Meeting Called to order at 6:51 PM

1. **Attendance:** Greg Smith, Jim VerMeer, Joe Bonnett, Aaron Horn
2. **Approval of Minutes:** Jim moved to accept and Joe seconded the motion to accept the minutes from 26 OCT 2017 as presented. Passed unanimously.
3. **Members' Forum:** No members were present.
4. **Election of Officers:** After discussion of responsibilities and positions. It was moved by Jim that Greg Smith be elected President, Jim Ver Meer - Vice President, Joe Bonnet - Treasurer, and Aaron Horn - Secretary. It was seconded by Joe and passed unanimously.
5. **Reports of committees:**
  - a. **Finance Committee:** Joe submitted reports were deemed to be meeting our objectives and estimated that we will have a surplus of about \$3000 to put into the reserve funds at the end of the fiscal year. Joe will be sending out the Dues/Trash service notifications the last week of the month. Greg will call Waste Management to get the increased trash cost for next year under our current contract and pass the information along to Joe. We discussed the issue that arose during the Annual Meeting about the professional services line item. Joe will contact our Bookkeeper, James, about the accounting method used.
  - b. **Compliance Committee:** It was moved by Greg and seconded by Aaron to levy a fine of \$200 on the owner of Lot 6. The occupants have had more than 2 cars and a lawn tractor parked outside for a long time and have been warned of the impending BOD action. Enforcement was delay for 2 months due to death of one of the owners. The motion passed unanimously. Jim agreed to draft a letter from the BOD to the owner with the decision to impose the fine. Greg reported that the trailer was moved from Lot 27 and the growth on Lot 83 was mowed. A new issue is the trailer on Lot 7 and the owner has been contacted to advise the tenant to move the trailer. A postcard that was mailed to homeowners referencing Covenant Compliance issues with one home was discussed. The postcard used the HOA's current address as the return address and published the names and phone numbers of the Covenant Compliance Committee members. We agreed to pursue further information on this before taking action and the possibility of legal action was discussed.
  - c. **Maintenance Committee:** No report
  - d. **Communication Committee:** In respect to the postcard discussed previously, it was decided that Jim will send a letter to homeowners acknowledging the postcard but denying any involvement from the HPA BOD in the contents of the card.
  - e. **Social Committee:** No report.

- f. **Government Affairs Committee/Policies:** No report
  - g. **Water Augmentation:** The OCT 31 reading was successful with much the same results as previous readings. Jim reported that Martin Doyle did an excellent job of aiding in the process. Thank you Martin! Next reading will be 28 FEB 2018.
  - h. **Continuing Business:** Filing 3: There was a scheduled County meeting on 12 Dec 17 that addressed a couple of issues effecting Filing 3, but they did not seem to be of interest to the BOD.
- 6. **New Business:** It was discussed that we will likely form an ACC and covenant change committee. Marge Shuger, volunteered to serve on one.
  - 7. **Meeting was adjourned:** 8:33 PM
  - 8. **Next Meeting:** 6:30 PM, Thursday,15 FEB 2018

Submitted by:

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