



Minutes
Board of Directors (BOD)
Highland Park Neighborhood Association, Inc.
(referred to as "HPA")

Date: September 28, 2017

Place: Village Inn, Woodmen Rd

Meeting Called to order at 6:30 PM

1. Attendance: Jim Ver Meer, Cameron Garner, Joe Bonnet
2. Approval of Minutes: Minutes for August 31, 2017 approved by vote.
3. Member's Forum: No Members attended.
4. Reports of Committees:
 - a. Finance Committee: Joe Bonnet reported.
 - i. YTD Financials through Sept 2017 presented, noted Maint expense should end year about \$7,000 under budget.
 - ii. 2018 budget reviewed. Discussion. Vote 3/3 to accept proposed budget.
 - iii. Joe to seek clarification from James as to reserve funding process
 - iv. Discussion regarding problems getting two director signatures on small and recurring checks written. Motion made and seconded: Any checks up to \$3,500.00 to a single payee for monthly, budgeted items falling within budget may be signed by just one director. Discussion. Passed.
 - b. Compliance Committee: Greg Smith absent, group discussed.
 - i. Recurring violation discussed on Lot 6 as 4 cars, one with missing front end, and tractor, are all still parked outdoors in spite of 9/19/17 deadline. Will wait for Greg's input before voting on fine and further action.
 - c. Architectural Control Committee: Greg Smith absent
 - i. No known information to discuss
 - d. Maintenance Committee: Cameron Garner reported.
 - i. Believes 5 mowings, last one completed, all are paid for. 6 were budgeted.
 - ii. Will ask contractor to do 2nd application for thistles on Tract A.
 - e. Communication Committee: Jim Ver Meer reported as stand-in
 - i. Annual meeting notifications emailed and mailed, reviewed by directors.
 - ii. Annual meeting notice signs will go up by Saturday noon at both entrances.
 - f. Social Committee: No report
 - g. Government Affairs Committee/Policies: Jim Ver Meer reported.
 - i. Jim proposed to present the principles of a future covenant change to bring the ACC under board control at the annual meeting. Directors agreed.
 - ii. Will also discuss Filing 3 at the annual meeting. Cameron suggested having Doug Barber attend to help inform – Jim will get Greg's opinion and proceed if he isn't opposed.
 - iii. Will do more annual meeting prep in Continuing Business
 - iv. No bylaw or covenant votes prepared for the annual meeting or immediate future
5. Water Augmentation: Jim Ver Meer reported



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- a. October 31 water meter reading coming up. Then not until Feb 28, 2018.
6. Votes taken outside of Meeting:
 - a. None reported.
7. Continuing Business:
 - a. Annual Meeting
 - i. Jim Ver Meer presented a two-page outline of prep, presenters, and basic content. Final content to be prepared by each presenter.
 - ii. Jim will work directly with James on format of financial reporting, other directors to get content to Jim to prepare meeting handouts.
 - iii. It was agreed that pushing for not only director elections to be complete, but also for volunteers to serve on committees so most aren't solely directors doing the work.
8. New Business:
 - a. None
9. Next Meeting: The next meeting will be Thursday, October 26, 2017, 6:30 pm, Village Inn, depending on availability of Greg and newly elected directors
10. Meeting adjourned: 8:10 PM

Submitted by:

Jim Ver Meer, VP/Director
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