

Minutes
Board of Directors
Highland Park Neighborhood Association, Inc.
(referred to as "HPA")

Date: Oct. 22, 2012

Place: Village Inn

Meeting brought to order at 6:30 A.M.

1. Attendance:

Present: Marge Shuger, Cameron Garner, Jim Pagonis, Andy Smith, Terry Embaugh. Doug Barber arrived approximately 6:50AM.

Members' Forum: No Members in attendance.

2. Approval of Minutes: Minutes for Aug. 21, 2012 stand as submitted. The minutes for the Oct. 12, 2012 Annual Meeting also stand as submitted, however are subject to ratification by the Members at the 2013 Annual Meeting.

3. Reports of Officers: As directed by the By Laws, during the first BOD meeting following the Annual Meeting, the Directors designate Officers. This was done, as well as committee roles: Doug Barber- President and ACC; Marge Shuger- Secretary and Communication/Social Committee; Andy Smith - Treasurer and Government Affairs/Policies Committee; Cameron Garner - Maintenance Committee; Jim Pagonis - Compliance Committee. Terry Embaugh has volunteered to work with Jim Pagonis on the Compliance Committee. Since the maximum number of directors is 5, Terry Embaugh is a non-voting member of the board.

4. Reports of committees:

A. Finance Committee: Since Andy Smith will be Treasurer, he will work with the Rawhide accountant to develop the budget, quarterly reports, approve checks, etc. He will coordinate with ENT to be able to sign checks. Doug Barber and Marge Shuger also may sign. All checks over \$250 require two signatures.

B. Compliance Committee: The previous BOD had completed a new Covenant Enforcement Policy, however, it had never been signed. Jim and Terry will read over the new policy and suggest any changes. If none, this policy will be signed at the next meeting and put out to Members for review.

C. Maintenance Committee: No report

D. Communication Committee: Marge will activate HPA email accounts for the new directors. The Waste Management contract is due, so Marge will contact Charlie Gilligan with Waste Management to finalize the 2013 contract with Doug.

E. Social Committee: No report

F. Government Affairs Committee/Policies: See Compliance Committee report.

G. ACC: Doug Barber reported that no new projects since last meeting have been submitted. Doug said that Filing 3 will likely be marketed Spring 2013.

5. New Business:

Discussed how low the water is in the pond on Tract C, which is the source of water for the Forestgate fire hydrant. Doug has written the Water Commissioner to request that the owner of the ponds on the 70 acres up stream release water for our downstream use. It may be that those ponds are too low as well.

6. Adjournment: Meeting was adjourned at 7:30 A.M.

7. Next meeting: Nov. 26, 2012 at 6:30 AM, Village Inn across from Woodmen Wal-Mart.

Submitted by:

Marge Shuger

7321 Forestgate Dr.

margeshuger@highlandpark-colorado.com

598-2229